

## **Health Information Management**

1. Describe the components of a patient chart.
2. Distinguish between an RRA, an ART, and an ATM.
3. Describe the ICD-9-CM classification system.
4. What is the responsibility of the Tumor Registration coordinator?
5. Describe the chart analysis procedure.
6. What is the policy for storage of medical records in hard copy versus microfiche?
7. Describe the processes for precertification, abstracting, and coding.
8. What is the function of a utilization review?
9. Describe the different types of correspondence performed by the Medical Records Department.
10. What is quality assurance?
11. What data are health care facilities required to report?
12. Distinguish between Medicare and Medicaid reimbursement.
13. Describe the function of the JCAH.
14. What are DRG's?
15. Explain why the chart is considered a legal document.